

Management Action Plan for: - Risk management

Item	Action	Agreed / Not agreed	Officer Responsible	Officer Comments	Implementation date
1	Officers will need to carry out a review of the risk management strategy/policy, update it and seek Member approval.	Agreed	Simon Martin	Risk Management Strategy updated and submitted to the Risk Management Steering Group (RMSG).	Completed February 2006 (subsequently submitted to the Performance Select Committee in March 2006).
2	The Council will need to produce, maintain and review a register of its strategic and operational risks.	Agreed	Simon Martin	Partly completed Strategic Risk Register submitted to EMT for comment and subsequent completion. 53 out of 75 Operational Risk Registers produced to date.	Partly completed September 2006.
3	Strategic and operational risks will need to be controlled.	Agreed	Risk owner	Risk owners have been identified as part of producing risk register(s).	Completed August 2006.
4	Officers and Members will need to refresh the committee with specific responsibility for risk management.	Agreed	Simon Martin	Risk Management Steering Group reconvened, lead officer and Members appointed.	Completed February 2006. Steering Group now meeting quarterly.
5	Officers and Members will need to have received risk management awareness training.	Agreed	Simon Martin	Member training needs to be identified and agreed at next meeting of the RMSG.	Partly completed. Officer risk owners have received coaching.

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6	A senior officer and Member will need to champion and take responsibility for embedding risk management throughout the Council.	Agreed	Simon Martin	A number of senior officers and Members sit on the Risk Management Steering Group. EM Corporate Governance officer champion.	Completed February 2006.
7	Risk management will need to be embedded into corporate business processes such as strategic planning and financial planning.	Agreed	EMT & JMT	Committee template facilitates identification of risks on all Member decisions. Project Management Toolkit contains risk management element to be applied to identified projects.	Completed February 2006.